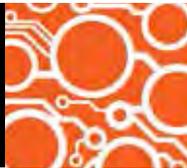


# SIXTH ANNUAL ICT IN HIGHER EDUCATION SUMMIT 2015

ICT: Making teaching and learning an engaging and active process connected to real life

**25 - 26 March 2015**

Amabhubesi Conferencing Centre,  
Johannesburg, Randburg



## Introductory Note:

Amabhubesi is delighted to bring you the sixth instalment of the Annual ICT's in Higher Education Summit. Our 2015 panel of speakers from all over the world will set out to take this key conversation and training to the next level. Each year new technologies are developed while existing ones are improved and updated. It is therefore the responsibility of academics, teaching instructors and education professionals to assimilate, implement and maximise the use of ICT systems so as to improve the quality of the learners' classroom and lecture theatre experiences. Do not miss out on this once-in-a-year opportunity to network with the world's tertiary and higher education professionals. Join us and benefit from the latest trends in pedagogy and ICT systems for higher education. Be inspired!

## FEATURED SPEAKERS:



**Professor Nazir Carrim**

Associate Professor  
Head of the Division of Studies of Education  
University of the Witwatersrand



**Kambiz Akhavan**

President  
ProCon.Org (USA)



**Kauxique Maganlal**

Head of ICT  
Mozambican Ministry of Education



**Yendor Felgate**

CEO  
Emergence Growth



**Andrew Rudge**

CEO  
MXIT



**Professor Cronje**

Dean : Faculty of Informatics and Design  
Cape Peninsula University of Technology



**Benny Nyambo**

Chairman: Dept of Computer Science  
University of Zimbabwe.



**Beverley Wharton-Hood**

Director: Learning Innovation  
Pearson



**Dr. John Chang'ach**

Head: Department Educational  
Foundations MOI University  
Kenya



## OVERVIEW



Institutions of higher learning are taking full advantage of Information and Communication Technology (ICT) as a means to advance the quality of education in the 21st century.

While Africa has made meaningful inroads in the implementation of ICTs to improve the experience of learners in focus rooms and lecture theatres, the road ahead is bundled with ever improving and newly developed technologies and applications.

The Sixth Annual ICT in Higher Education Summit - 2015 is designed to pool together experts in the education sector with the underlying goals of promoting the effectiveness of ICT tools and the implementation and use of new technologies of instruction.

This event will bring together leading speakers and visionaries from across the ICT spectrum including academics, private business, government and entrepreneurs.

Topics covered during the conference will help in shaping the future of internet use in Africa coupled with a focus on the influence and the impact of

technology in tertiary and higher education.

ICT best practices in education will be reviewed while delegates will benefit from presentations which unpack the latest trends in the sector.

Stakeholders within the education sector will converge under one roof at the Summit to deliberate on how to transfer, diffuse and adopt ICTs within the African context.

Speakers will focus on the innovation and development of ICT solutions; impacts of ICT on society and of society on ICT; and other relevant normative, empirical, and theoretical concerns of ICT development, implementation, strategy, management and policies that are distinctive to Africa and associated with developing economies.

The Sixth Annual ICT in Higher Education Conference - 2015 will bring together both scholars and practitioners under the theme, "ICT for Social and Economic Development in Higher Education." ICT helps to reach out and extend access to educational material to disadvantaged communities regionally and internationally.

Amabhubesi's panel of speakers are in line to present papers which interrogate issues on the appropriate and effective use of ICT in higher learning; using ICT to improve the quality of education; increasing access to quality education; effectiveness, cost and equity.

ICT tools are important not only in higher education but also permeate and integrate with other sectors like science, industry, agriculture, medicine, business and engineering to name a few.

The conference creates a forum where participants can disseminate their research to a wide audience of education professionals, lecturers, college instructors, scholars and practitioners of ICT in Africa and beyond.

Do not miss out on this opportunity which interweaves concepts and ideas from Africa and beyond on the innovative uses of ICTs to improve the quality of education by making teaching and learning an engaging and active process connected to real life!

## TARGET AUDIENCE



- Education Policy Makers
- Senior Management at Universities and FET colleges
- Deans and Directors of Departments
- Directors and Faculty Members from universities, vocational and FET colleges.
- University Professors & Lecturers
- University IT Directors/Managers
- Government Senior Education Personnel
- ICT Program Directors/Managers
- ICT Service Providers
- E-learning Specialists
- Curriculum Designers
- Senior Management
- Principals
- Deans
- Distance education

"Digital technology has several features that can make it much easier for teachers to pay special attention to all their students"

The world's richest man and founder of Microsoft, Bill Gates.



**Kauxique Maganlal**  
Head of ICT  
Mozambican Ministry of Education

Eng Kauxique Maganlal is the Head of ICT Department for the Mozambican Ministry of Education. He is also responsible for the Project School Net Mozambique. Kauxique has over 24 years of experience in IT/IS industry, in areas of software architecture and development of IS for public administration. He developed personnel information system for the Ministry of State Administration. He promotes the University System of Academic Registry (e-SURA) in Mozambique, architecture on web-based Education Management IS and Geo School Mapping System. Today he is committed to the implementation of the Technological Plan for Education (PTE) in the Ministry of Education, launched in November 2011 and the advocate of the Teachers' Laptop Initiative which seeks to enable Mozambican teachers to acquire their own laptops in order to create impact within the educational system. He also has been the advisor to the Minister of Education and Head of ICT Department since 2012.



**Yendor Felgate**  
CEO  
Emergence Growth

Yendor Felgate is the CEO of Emergence Growth. He has consulted in over 20 different countries on all aspects of Human Capital and change management. He has a Master's Degree from the University of the Witwatersrand. He held senior roles in freight, fleet and financial services industries. Yendor is a sought after conference speaker having addressed conferences across the continent on a variety of HR issues. He is one of Africa's foremost HR Strategists having developed an array of HR enabling products. He now works largely in the areas of strategy formulation, leadership, executive coaching, large scale change, high performance systems, business transformation, mergers and acquisitions. Yendor is a board member at IPM South Africa, Chartered Member of the South African Board of Personnel Practitioners and a Member of the Coaching and Mentoring Association of South Africa amongst other positions.



**Professor Cronje**  
Dean : Faculty of Informatics and Design  
Cape Peninsula University of Technology

Yendor Felgate is the CEO of Emergence Growth. He has consulted in over 20 different countries on all aspects of Human Capital and change management. He has a Master's Degree from the University of the Witwatersrand. He held senior roles in freight, fleet and financial services industries. Yendor is a sought after conference speaker having addressed conferences across the continent on a variety of HR issues. He is one of Africa's foremost HR Strategists having developed an array of HR enabling products. He now works largely in the areas of strategy formulation, leadership, executive coaching, large scale change, high performance systems, business transformation, mergers and acquisitions. Yendor is a board member at IPM South Africa, Chartered Member of the South African Board of Personnel Practitioners and a Member of the Coaching and Mentoring Association of South Africa amongst other positions.



**Beverley Wharton-Hood**  
Director : Learning Innovation  
Pearson

Beverley Wharton-Hood grew up in Johannesburg. She studied at Wits University where she graduated with a Bachelor of Arts degree and a Higher Diploma in Education. She taught at Queens High School and Parktown High School for Girls for a number of years before venturing into the world of Educational Publishing. She has worked for Butterworth Publishers, Heinemann Publishers and has been with Pearson Education for 14 years. She is currently Director of Learning Innovation at Pearson and is responsible for creating innovative solutions that will help to solve the biggest challenges facing higher and further education in South Africa. She has a special interest in eLearning technologies and learning analytics as tools to improve the quality of teaching, learning and operational efficiency. Other areas of interest include mobile learning, the development of new learning models and Blue Ocean Strategy methodology.



**Pam Miller**  
Screencaster  
E-Learning, Study Opportunities.

Dr Pam Miller graduated with degrees in computer assisted education from the University of Pretoria. She has spent many years in high school education, teaching and examining Computer Applications Technology (CAT), before taking early retirement to concentrate on writing CAT textbooks for high school, and consulting and



lecturing in the field of ICT in higher education.



### Pieter Pretorius

Senior Lecturer: Department Informatics  
Tshwane University of Technology

Pieter Pretorius is a Senior Lecturer at the Department Informatics, Tshwane University of Technology with vast experience in Education (both on school and tertiary level). His involvement with both undergraduate and post graduate students includes the teaching of theoretical subjects and study leading. Various articles were accepted for publication in journals and presented at conferences and workshops. His research currently revolves around Competitive Intelligence and the Use of the I-pad in education.



### Professor Nazir Carrim

Associate Professor  
Head of the Division of Studies of Education  
University of the Witwatersrand

Professor Nazir Carrim Prof Nazir Carrim is an associate professor in sociology of education and head of the Education Studies Division the Wits School of Education of the University of the Witwatersrand. He was previously at the University of the Western Cape where he was also professor and head of department. He holds a doctorate in education from the University of the Witwatersrand where he also did all of his other degrees. His current research interests and teaching is in the area of sociology of knowledge, and identities in education and educational technology. As a sociologist of education he has published widely in these areas in journals such as Compare, Cambridge Journal of Education, Race Ethnicity Education, Perspectives in Education and International Studies in Sociology of Education. He has been on the task team of the National Department of Education for the Advanced Certificate in Education in Human Rights and Values in Education and was also a member of the Human Rights and Inclusivity Working Group within the Revised National Curriculum Statement ministerial process



### Benny Nyambo

Chairman and Lecturer : Dept of Computer Science  
University of Zimbabwe.

Mr Benny Nyambo is the Chairman and Lecturer at the Department of Computer Science at the University of Zimbabwe.



### Hillary Chataika

CEO  
Votum Investments (Pty) Ltd

Hillary is the C.E.O of Votum Investments and sits on the board of directors of several companies. He is a serial entrepreneur with a passion for developing youth entrepreneurship. He is actively involved in lobbying government on promoting the use of ICT in higher education through Auctus Foundation, a Non-Profit Company that promotes academic excellence via the use of ICT.



### David Zulu

Lecturer  
University of Zambia

Mr. David Zulu got his Masters degree in Computer Science at the Vrije Universiteit Bruyssel in Belgium. He is a lecturer at the University of Zambia in the department of Computer Studies. He has been teaching for 13 years. He has supervised a number of final year undergraduate projects. He also carries out consultancies with the Government of the Republic of Zambia giving advice on various IT specific needs including eGovernance. In his teaching career Mr. Zulu has used a number of IT teaching aids in delivering content and assessing his students. He is one of the lecturers at the University of Zambia that has embraced social media and integrated it into his day to day teaching activities.



### Dr. John Chang'ach

Head: Department Educational Foundations MOI University Kenya

Dr. John Chang'ach Head: Department Educational Foundations MOI University Kenya Currently, Dr. Chang'ach is the Head of Department Educational Foundations. On 29th – 30th October, 2013, he attended Second Annual Faculty Symposium on Research and Teaching: The theme of the symposium was "Interrogating Educational Policy and Practice in Kenya and the U.S." where he presented a research paper titled "The Centrality of Character and Integrity Education in Kenya's Institution of Higher Education."

## CONFIRMED TOPICS



**Kambiz Akhavan**  
President  
ProCon.Org (USA)

He has served as Managing Editor of ProCon.org since December 7, 2004 and as President of ProCon.org since Dec. 7, 2010. Kamy has nearly 20 years of experience in making serious educational content entertaining, accessible, and affordable. His work has been published in textbooks, magazines, newspapers, and websites across the US. He has been interviewed by Reuters, Associated Press, Fox News, ABC, and several TV stations, and radio affiliates of NPR, CNN, and CBS. Kamy was born in Iran, grew up in southern Louisiana, and has lived in California for over 20 years. He holds a BA and MA in History from UCLA. He loves music, politics, surfing, running, his wife, his son, and ProCon.org.



**Kobus van Wyk**  
Founder  
e4africa

Kobus van Wyk has been in the computer industry for thirty years. He spent the past twelve years in the education sector - this gave him insight into the challenges of bringing technology to schools. Van Wyk publishes reflections of his opinions on ICT in education matters online. His purpose is to present the true state of ICT in education. Through e4africa, Van Wyke wishes to inspire others in the education fraternity – particularly teachers – to start using blogs as a way of sharing information



**Shafika Isaacs**  
International Consultant: ICT in  
Education  
Commonwealth of Learning, UNESCO

Shafika Isaacs has extensive experience in education, training and professional learning in developing countries with a focus on ICT integration in schooling, TVET, ABET and workplace learning. Her experience ranges from high level policy development, research and M&E, grant making, partnership development program implementation and professional coaching. She has worked in a diverse range of institutions including multinational corporations, UN agencies, donor and philanthropic organizations, governments, NGOs, labor organizations & CBOs. Shafika has a Masters degree in Science and Technology Policy and an Executive MBA with distinction. She also has an International Diploma as a Professional Consciousness Coach.



**Elizabeth Magano Amukugo**  
Associate Professor, Head of  
Department (HOD)  
University of Namibia

Professor Elizabeth Amukugo is an associate professor at the University of Namibia. In October 2014 she was in the running for 'Africa's Most Influential Women in Business and Government'. Prof Amukugo was in the same year selected as the winner in Education and Training: Academic Sector, in Namibia. Prof Amukugo's has research interests in the fields of education and social change; democracy, education and social justice; the quality imperative; and leadership and management.



**Johan Hamman**  
Developer: software solutions for  
engineering documentation

Johan is involved for the past 20 years in developing software solutions for engineering documentation regarding the Instrumentation, Electrical and Process disciplines. Documentation like specification sheets, wiring diagrams, P&ID diagrams, equipment lists, etc. where the software is used by Engineering Construction and Procurement (EPC) companies as well as the Owner Operators to create and maintain these documents within the different mining; Diamonds, Platinum, Gold, Metals, Coal, etc. as well as in the Chemical, Nuclear, Food, etc. sectors.



**Mymoena Sharif**  
Chief Director  
Department of Communications:  
e-Skills Institute

For the past three years, Mymoena Sharif's responsibility is to provide support to the Department of Communications for the establishment of the Institute for e-Skills. She is currently the Chief Director at the eSkills Institute, Department of Communications. The mandate of the institute is that of a national catalyst, facilitator and responsive change agent to promote and grow the e-skills service provision opportunities within the country.

## CONFIRMED TOPICS



### Andrew Rudge

CEO  
MXIT

Andrew is a former banker having spent nearly a decade working for banks in the UK. He returned to his native South Africa in late 2009 having completed an MSc in Applied Economics at Imperial College, where he specialised in behavioural and environmental economics. Andrew had become very interested in the power of mobile phones to effect social change and began to explore different types of m-learning and health programmes. Andrew's first project was Babysms, a

free pregnancy service that delivered a daily piece of information and advice to expectant mothers via SMS. Towards the end of 2011 he moved the pregnancy project onto Mxit (now called Babyinfo) and it has over half a million subscribers. Andrew now heads up The Mxit Reach Trust, a not for profit that focuses on developing educational and health apps in conjunction with other NGOs and international organisations. The key focus areas are health, early childhood development, education and counselling. They have just launched Ukufunda, a mobile phone based virtual school, developed in conjunction with UNICEF and the Department of Basic Education.

## AGENDA



### CONFERENCE DAY ONE

**08:00 - 08:30 REGISTRATIONS, COFFEE AND NETWORKING**

**08:30 - 09:00 CHAIRPERSON'S OPENING REMARKS**

**09:00 - 09:30**

#### **KEYNOTE ADDRESS: USING ICTS FOR EDUCATIONAL DEVELOPMENT IN HIGHER EDUCATION IN AFRICA.**

This paper focuses on the possibilities and limitations of using Information Communications Technologies (ICTs) in higher education in Africa. The argument presented in this paper is threefold: first, the use of ICTs in educational provisioning is inescapable due to the technological developments within the postmodern condition and which is enveloping almost all aspects of our lives; second, the use of ICTs in higher education in Africa is reflective of an acknowledgement of the unavoidability and importance of the recognition of using ICTs in educational provisioning throughout the system and these are articulated on national levels of policies and legislations which project it as a critical aim and linked to development; third, whilst a tremendous amount of emphasis is placed on using ICTs for education and development, most studies have focused on preparedness within systems to deliver an ICT integrated education and very little is said about the actual pedagogical and learning benefits of ICTs in education. Looking at what such research covers, this paper highlights the crucial need to be aware of what ICTs use in education actually does in terms of actual learning, and concludes with problematizing some of the taken for granted assumptions about what ICTs can do and cannot do in terms of students actual learning and development.

Speaker: Nazir Carrim, Associate Professor and H.O.D, Wits School of Education.

**09:30 - 10:00**

#### **UNPACKING TENETS OF LEARNING IN THE 21st CENTURY.**

During this session the speaker will answer the following key questions:

- What is the future of learning?
- What are the characteristics of a 21st century learner?
- What does the learning of tomorrow look like?

Speaker: Prof Johannes Cronje, Dean, Faculty of Informatics and Design, Cape Peninsula University of Technology.

**10:00 - 10:15 NETWORKING OVER TEA.**

**10:15 - 11:00**

#### **CASE STUDY: TECHNOLOGICAL PLAN FOR EDUCATION - MOZAMBIQUE.**

In the 21st century, knowledge and innovation play a

central role in developing countries. In this new collaborative era, education systems play a key role in preparing citizens equally to the new challenges of the global economy. The introduction of Information and Communication Technologies, in line with the existing structure of schools and the necessary reforms in the education system, has the potential to transform the opportunities of developing countries which opt for this paradigm shift and accept the challenge of making the needed investments, contributing to the achievement of the Millennium Development Goals and to the reduction of poverty.

Speaker: Kauxique Maganlal Head of ICT Department for the Mozambican Ministry of Education

**11:00 - 11:45**

#### **GOALS AND EXPECTED OUTCOMES OF INTEGRATING ICT IN TEACHER EDUCATION IN AFRICA**

ICTs can contribute to universal access to education, equity in education, the delivery of quality learning and teaching, teachers' professional development and more efficient education management, governance and administration.

Speaker: Beverley Wharton-Hood Acting Director of Learning Innovation: Post School Pearson Southern Africa.

**11:45 - 12:30**

#### **THE IMPACT OF SOCIAL MEDIA IN HIGHER LEARNING**

The advantages of social media for students are enormous. Social networking can enable students to easily contact each other in relation to school projects and assignments. It also makes it possible for learners to work on group assignments. When social media is used in pedagogy, students who have difficulty in expressing their thoughts in their classrooms can get involved in the learning process. It will help build these children's confidence level as well. Social media is also useful for students when doing homework. Any doubts can be cleared by posting a message through social media. Any questions that they may have can be asked on a message board and other students can also benefit from the feedback given by the teacher.

Speaker: Benny Nyambo, Chairman, Department of Computer Science, University of Zimbabwe.

**12:30 - 13 00:**

#### **E-LEARNING AND DISTANCE EDUCATION**

This session will unpack new and emerging trends and the concept of convergence in the field of learning. Every year, improvements to the use of ICTs in the advancement of education are implemented while new technologies are exploited. This session will answer the following FAQ's:

- What are the technological challenges faced by organization of e-learning education facing?
- Is there a distinction between e-learning and distance learning?

# AGENDA



- What will it cost to teach with technology?
- Is it sustainable?

Speaker: Yendor Felgate, CEO, Emergence Growth

## 13:00 – 14:00 NETWORKING OVER LUNCH

### Search Engine Session I: THE GOOGLE PRESENTATION

Speaker: Karen Walters, head of education, Google SA.

### Social Media Session I: THE MXIT PRESENTATION (CASE STUDY): THE IMPORTANCE OF INTRODUCING PUPILS TO ICTs AT PRE-TERTIARY/HIGHER EDUCATION LEVEL.

Instant messenger and social networking provider Mxit, through its sister company Mxit Reach, run educational programmes targeting pupils in the grades 8-12. This session will look at the benefits of introducing ICTs to pupils before they access higher learning and the benefits and challenges thereof.

Speaker: Andrew Rudge, CEO, MXIT

### Social Media (Skype) Session II: THE PROS AND CONS OF USING SOCIAL MEDIA IN HIGHER LEARNING.

This session will deliver a series of case studies relating to the challenges and opportunities of using ICTs in Higher Learning in America. The USA is home to some of the most successful software, search engines, social media companies among them Google, Yahoo, Facebook (which recently bought instant messenger Whatsapp), LinkedIn and Twitter inter alia. Speaker: Kamy Akhavan, President, ProCon.org (California, USA).

## END OF CONFERENCE DAY ONE

## CONFERENCE DAY TWO

### 08:00 - 08:30 REGISTRATIONS, COFFEE AND NETWORKING

### 08:30 – 09:00 CHAIRPERSON'S OPENING REMARKS

### 09:00 – 10:00 MOBILE LEARNING AND INSTRUCTOR/ LECTURER DEVELOPMENT: WHAT HAVE WE LEARNT SO FAR?

According to Unesco: "Today there are over six billion mobile phone subscriptions worldwide, and for every one person who accesses the internet from a computer two do so from a mobile device. Given the ubiquity and rapidly expanding functionality of mobile technologies, (the world should be) enthusiastic about their potential to improve and facilitate learning, particularly in communities where educational opportunities are scarce." This presentation seeks to illuminate the ways in which mobile technologies can be used to support the UN's Education for All Goals; respond to the challenges of particular educational contexts; supplement and enrich formal schooling; and make learning more accessible, equitable, personalized and flexible for students everywhere. The presenter has travelled across Africa and will reflect on how far Africa has gone with regards to mobile learning.

Speaker: Shafika Isaacs, ICT in Education Consultant with UNESCO and ICT in Education Commonwealth of Learning.

### 10:00 – 10:15 NETWORKING OVER TEA.

### 10:15 – 11:00 USING OFF-LINE SOLUTIONS FOR ONLINE AND BLENDED LEARNING.

During this session the session facilitator reviews the experiences of engaging with online teaching and learning for the majority of academics. Mallinson will also iron out the sticking points which impact adversely on the African online learning experience such as unreliable internet connectivity, unreliable power supply and possible solutions to overcome these challenges peculiar to the African ICT environment.

Speaker: Brenda Mallinson, Saide & Rhodes University

### 11:00 – 11:45

### THE CHALLENGES OF BRINGING TECHNOLOGY TO SCHOOLS, COLLEGES AND UNIVESITIES.

"Ample evidence exists that technology can make a huge difference in education. Many teachers in South Africa use technology right now to improve their own teaching and to help learners to learn better," writes van Wyk. "Some instructors use interactive classroom devices to keep learners interested and involved in learning material. Others have flipped their classrooms; learners access content at home on mobile devices and teachers then use class time for stimulating discussions and making practical application of the material. Older computer labs are still used with great benefit by instructors for reinforcement, drill-and-practice and research. In all these cases, teachers report significant improvements in learning outcomes. However, we have not seen that technology has improved the quality of education in general." The presenter will during this session expound on his findings during his 13years working in the South African education systems to bring ICTs to the grassroots.

Speaker: Kobus van Wyk, Founder, e4africa

### 11:45 – 12:30

### BUILDING ADEQUATE ICT INFRASTRUCTURE AND ENSURING SUSTAINABLE INTERNET CONNECTIVITY FOR ALL STUDENTS

- Provisions of WiFi in higher education
- ICTs in Education and employability
- Investing in ICTs infrastructure at institutions of higher learning.
- How ICTs can benefit long distance learning students.

Speaker: Hillary Chataika, ICT in Higher Education Expert, Director at Beacon Limited, and Board Member at Auctus Foundation NPC.

### 12:30 – 13:00

### LEADING TRANSFORMATION FROM TRADITIONAL TEACHING APPROACHES TO OPEN LEARNING SYSTEMS.

- What sort of training on the part of teachers and lecturers would be sufficient?
- How will the transformation of instruction through ICTs usage result in open, responsive ways of learning?
- At what rate are African institutions achieving transformation compared to first world countries?
- What are the sticking points?

Speaker: Pieter Pretorius, Senior Lecturer: Department Informatics, Tshwane University of Technology

### 13:00 – 14:00 NETWORKING OVER LUNCH

### 14:00 -15:00

### OVERVIEW OF THE ICT SUPPORTED SUBJECT TEACHING AND LEARNING.

This presentation is focuses on the obstacles, instructors/ facilitators, and the risks of using ICTs in teaching and learning in higher education. The main purpose of this presentation is to answer the often asked question: In which fields and to what extent there are obstacles, facilitators and the risks in using ICTs in teaching and learning at university level?

Speaker: Dr Pam Miller, Screencaster: E-Learning, Study Opportunities.

### 15:00 – 16:00

### THE BENEFITS OF SHARED AND UP-TO-DATE ENGINEERING DOCUMENTATION WITHIN TECHNICAL DISCIPLINES OF STUDY.

Speaker: Johan Hamman, manager, DesSoft - Design Software.

## END OF CONFERENCE

# REGISTRATION FORM

# 6th Annual ICT in Higher Education summit 2015



# R7490

## PER DELEGATE

Cost, excl.VAT pp

25 - 26 March 2015

Amabhubesi Training Centre,  
Randburg, Johannesburg, RSA

Tel +27(0)11 326-0353 Fax: +27(0)11 326-0354

Please complete and return this form to Vusi Xaba

## Authorising Person:

First Name:		Surname:	
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Email Address:			
<b>Signature:</b>			<b>Date:</b>

By completing & signing this form, the authorising signatory accepts the terms and conditions as stated on the registration form

## Delegate Attendance Information:

Note: Please provide information as you wish it to appear on your name badge and on the official participant database.

Title	Delegate Name & Surname	Position	Email

Company VAT No.	4870237817	Name of Bank	First National Bank (SA)
Branch name	FNB - Randburg Square	Branch Code	261 - 750
Account name	Amabhubesi Training CC	Account number	62134658155
Reference	Insert your ref number on the deposit slip please		

Registration fees above include the following entitlements: Entrance to sessions, registration pack, daily lunch and refreshment breaks.

### CANCELLATION NOTICE

By signing and returning the registration form, the authorizing signatory on behalf of the stated company is subject to the following terms and conditions.

**Delegate Cancellations: All cancellations must be received in writing and are subject to the following conditions:**

- Charge of 50% of the registration fee, plus R700 (+ VAT) administrative charge will be made for cancellations received in writing at least 14 working days prior to the event
- For any cancellations received less than 7 working days before the date of the event, the full fee will be payable and no refunds or credit notes will be given.
- If a registered delegate does not cancel and fails to attend the Summit, this will be treated as a cancellation and no refund or credit note will be issued.

### Substitutions

Delegate Substitution: Substitution is welcome at any time and do not incur any additional charges. Please notify AMABHUBESI in writing of any such changes at least 3 days before the date of the event.

- Please note that the speakers and topics were confirmed at the time of publishing, however circumstances beyond the control of the organizers may necessitate substitutions, alterations or cancellations of the speakers and/or topics.
- As such AMABHUBESI reserves the right to alter or modify the advertised speakers and/or topics if necessary. Any substitutions or alternations will be updated and sent to you as soon as possible.
- Delegate substitutions must be made in writing 7 days before the start of the event.

**PLEASE NOTE- AMABHUBESI HAS A STRICT NO CASH REFUND POLICY**

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